

Administrative Board Meeting of
UTAH LOCAL GOVERNMENTS TRUST
Friday, August 25, 2017, 11:30am
Utah Local Governments Trust
Board Room

AGENDA

- I. Order
- II. Approval of Minutes
- III. Closed Session
- IV. Open Meeting Act Training
- V. A Review of Best Practices for Internal Control of Limited Purpose Entities – published by Office of the Legislative Auditor General
- VI. Approval of Entity Disbursements
- VII. Approval of Revised Employee Handbook
- VIII. Overview of Operations – Staffing
 - a. Executive
 - b. Underwriting
 - c. Loss Prevention
 - d. Claims
 - e. Membership Development
 - f. Accounting
 - g. Treasury
 - h. Technical Services
 - i. Legal
 - j. Insurance Terms and Definitions:
<http://www.guycarp.com/content/guycarp/en/home/the-company/media-resources/glossary/a.html>
- IX. Service Highlights
- X. Financial and Investment
- XI. Other Business

2017 TENTATIVE DATES AND TIMES

- October 27, 2017
- December 15, 2017 – Christmas Dinner